



### **Job Vacancy**

We are looking for a hard-working and enthusiastic person to join our company for the following post.

#### **Senior Research Officer (Local)**

**No. of vacancies: 1**

#### **Minimum Education Qualification:**

- Bachelor's Degree in social research, social science, development studies, economics or related field
- Master's Degree in a related field will be an added advantage

#### **Key Responsibilities:**

- Explore business opportunities in socioeconomic research
- Assist in preparing proposals for research projects. This will include:
  - Providing methodologies, workplans, and other technical input required for tender preparation
  - Receiving instructions, project briefs and clarifications from clients
- Direct and undertake pilot studies and field work
- Design survey tools and samples
- Collect, analyze and interpret qualitative and quantitative data
- Prepare reports based on collected data and information
- Translate questionnaires and reports from Dhivehi to English and Vice Versa
- Project Management for research projects including controlling budget, managing staff etc.

#### **Skills and Experience Requirement:**

- 2+ years' experience in conducting research and assessment in the Maldives using both qualitative and quantitative data collection methods
- Experience in data analysis and report writing
- Experience in using different research tools and software
- Proficient in data analysis software such as SPSS or any other similar program
- Experience and translating documents in Dhivehi and English will be an added advantage
- Experience in delivering presentations on research findings will be an added advantage
- Excellent organizational skills
- Excellent presentation skills
- Excellent verbal and written communication skills in both English and Dhivehi
- Excellent analytical, problem-solving and negotiation skills
- Strong interpersonal and communication skills
- Proficiency in all Microsoft Office applications

#### **Salary and Benefits:**

- Variable allowance based on level of effort
- Health Insurance
- Benefits and Entitlements standard as per Employment Law
- Staff Development Trainings



RIYAN PRIVATE LIMITED

REG: C-235/2006

Interested Candidates, please send in your CV, Educational Certificates and Experience Letters before **10<sup>th</sup> September 2026.**

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