



**SPRINGCOOL
MALDIVES**

PVT LTD

JOIN OUR TEAM AND GROW WITH US

We're
HIRING!



DESIGNATION:

ASSISTANT ACCOUNTANT



Location:
Maldives, Male'



KEY RESPONSIBILITIES:

- ✓ Assist with accounts payable and accounts receivable.
- ✓ Prepare and maintain invoices, payments, and other financial documents.
- ✓ Perform bank and account reconciliations.
- ✓ Assist in preparing financial reports and statements.
- ✓ Maintain accurate accounting records and filing systems.
- ✓ Assist with daily accounting and administrative tasks.
- ✓ Coordinate with suppliers and customers regarding payments and accounts.
- ✓ Perform other duties assigned by the Accounts Manager or Management.



REQUIREMENTS:

- ✓ Diploma or Degree in Accounting or Finance.
- ✓ Accounting experience is an advantage.
- ✓ Good knowledge of accounting procedures.
- ✓ Proficiency in MS Excel and MS Office.
- ✓ Good attention to detail and organizational skills.
- ✓ Ability to work independently and in a team.



COMPENSATION:

Salary: **Negotiable**



**INTERESTED?
APPLY NOW!**

Be a part of a team that values
innovation, quality and growth.

SEND YOUR CV TO:

✉ info@springcool.mv

Email Subject: **Assistant Accountant**

APPLY NOW



✉ info@springcool.mv
☎ +960 333 7384



Spring Cool Maldives Pvt Ltd
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