

Position	Multimedia Designer
Office	International Aid Campaign (IAC)
Department	Media & PR
Vacancy	1
Type of Contract	Individual
Duration	Permanent

Terms of Reference

A. BACKGROUND

Founded in 2016, International Aid Campaign (IAC) is an initiative of EHEE in collaboration with more than 150 local affiliates with the effort to unify under the common objective of providing humanitarian aid to those in need all around the world. Ever since its founding, IAC has been expanding internationally in an incredibly fast pace which led to its registration as an independent international organization in Maldives in 2020.

Due to the on-going conflicts in many countries, more refugees are dispersed into neighboring countries. These refugees are without basic human necessities. In such need of time, we are united to cater their needs in however smallest way possible.

B. OBJECTIVES OF ASSIGNMENT

The International Aid Campaign (IAC) intends to hire a Multimedia Designer. To work for the Media & PR Department.

MAIN RESPONSIBILITY

1. Create visual content using graphics, animation and Video
2. Review and improve design quality

C. QUALIFICATIONS AND EXPERIENCE

1. O'level or higher qualification
2. Proficiency in writing (English and Dhivehi)
3. Working experience in Multimedia work.

D. REMUNERATION AND OTHER BENEFITS

1. MVR 18,000 per calendar month as remuneration.

E. REPORTING OBLIGATIONS

The Multimedia Designer:

1. Shall report directly to the Media & PR Director on all aspects.
2. Is expected to finish tasks in a timely manner.

F. SERVICES AND FACILITIES

Office space and other facilities such as computers will be provided as required.

G. APPLICATION

1. Curriculum Vitae (clearly stating the starting and ending month and year for previous experiences)
2. Copy of the National ID Card
3. Accredited copies of the Academic Certificates
4. Employment Verification Letter from previous employer(s), detailing the works carried out and duration of the responsibilities.

Human Resource Section

hr@iac.mv

International Aid Campaign