



Career Opportunity

Accountant

Employment Type: Full-time, permanent after a probationary period of 3 months.

About the Role

Capricer Pvt.Ltd is seeking a detail-oriented and motivated **Accountant** to join our team. The successful candidate will be responsible for maintaining accurate financial records, supporting daily financial operations, and ensuring compliance with company policies and applicable financial regulations.

What You'll Do

- Maintain accurate financial records and ensure timely data entry in QuickBooks.
- Handle accounts payable and accounts receivable functions.
- Prepare bank reconciliation statements.
- Prepare payment vouchers and initiate payments.
- Follow up with customers and collect outstanding payments.
- Manage petty cash floats and process petty cash payments.
- Prepare overtime sheets and process overtime payments.
- Assist with daily accounting and administrative tasks.
- Support audit processes and liaise with external auditors.
- Ensure compliance with company policies and financial regulations.
- Prepare monthly and weekly reporting to management.
- Perform other accounting duties as assigned.

Requirements

- **Maldivian nationals only**
- Degree in Finance, Accounting, or Business Management; **OR**
- Completed CAT or AAT (UK); **OR**
- Part-qualified ACCA or CIMA (UK).

What We Offer

- MVR 12,000 to 15,000

How to Apply

Please send your CV and relevant certificates, including a brief summary of your accounting/finance experience, to fariz@capricer.com on or before 26th September 2026. Shortlisted candidates will be contacted for an interview.