



UNITED STATES MISSION, MALDIVES

Political Specialist (Female/Male)

The U.S. Embassy in Maldives is seeking eligible and qualified applicants for the position of Political Specialist.

The incumbent will be responsible for building and maintaining high-level relationships with key Maldives' officials, political leaders, and civil society contacts. In this role, the incumbent monitors and analyzes political and social developments, drafts substantive reporting on topics such as human rights and religious freedom, and provides critical support during high-level visits and meetings. The incumbent advances U.S.-Maldives relations by serving as a trusted senior liaison between the Embassy and Maldivian counterparts. The ideal candidate will bring strong analytical and writing skills, sound political judgment, and cultural and linguistic knowledge of the Maldives, contributing directly to the Mission's reporting, outreach, and diplomatic engagement efforts.

The work schedule for this position is: Full Time - 40 hours per week.

The monthly gross salary for this position is between MVR. 30,160.92 - MVR. 45,241.75*

*The U.S. Embassy pays salaries in USD at the authorized bank rate.

Qualifications Required:

- 1. Education** - A Bachelor's degree in Political Science, International Relations, Law, or Journalism is required (*Candidate must attach copies of relevant educational certificates*).
- 2. Prior Work Experience** - A minimum of five (5) years of experience in political, economic, journalism, foreign affairs, or regulatory government policy formulation and/or execution is required (*Candidate must attach copies of relevant service/work experience certificates*).
- 3. Language Proficiency** -
 - English - Must be fluent in speaking, reading, and writing and be able to translate (*This may be tested*).
 - Dhivehi - Must be fluent in speaking, reading, and writing and be able to translate.
- 4. Job Knowledge** -
 - Broad and detailed knowledge of political issues in Maldives, including political parties and personalities, political and social history and institutions.
 - Must have knowledge of political reporting, research and analysis.
 - Additionally, the position requires advanced knowledge of the host country's constitutional and political processes, as well as legislative and electoral procedural rules and norms.
 - The position must have a good understanding of the host country's government institutions, as well as organizational hierarchy and structure of these institutions.
 - Should have some acquaintance with key Maldivian officials and policymakers, and knowledge of both U.S. and Maldivian policies, priorities and sensitivities and how best to match these.
- 5. Skills & Abilities** -
 - Ability to communicate effectively orally and in writing in both English and Dhivehi.
 - Strong research and analytical skills in both English and Dhivehi.
 - Ability to prepare precise, accurate, and strategic analytical and biographical reports on a wide range of economic/commercial and political issues.
 - Ability to maintain an extensive range of mid and high-level contacts in the host government and non-governmental sector.
 - Ability to organize and execute complex research projects.
 - Ability to use Microsoft Software Suite (Outlook, Word, Excel, and PowerPoint). Basic keyboarding skills required.
 - Skill in time management and prioritization of work and tight deadlines for performing assigned tasks.

How to Apply:

Please visit our website <https://mv.usembassy.gov/jobs/> to submit your applications through Electronic Recruitment Application system [ERA]. Before you continue with the application process, please carefully read the instructions available on our website.

Required Documents:

To apply for this position applicants **must electronically submit copies of the documents listed below** along with the electronic application, to be considered for employment. Failure to do so may result in a determination that the applicant is not eligible and qualified.

- Relevant Educational Certificates (Relevant Degree Certificate/s and Transcript/s)
- Relevant Service/Work Experience Certificates
- Proof of Citizenship (National Identity Card/Passport and/or Work Permit)

PAPER OR E-MAILED APPLICATIONS ARE NOT ACCEPTED

Your application should reach us **on or before October 08, 2026.**

Please note, only shortlisted candidates will be contacted.