

## JOB VACANCY

Versa Hospitality is looking for an energetic and enthusiastic individual with a positive attitude to join our team as;

### Airport Representative

No. of Vacancy: 01

### KEY DUTIES / RESPONSIBILITIES

- Greet guests warmly upon arrival and assist with check-in, immigration coordination (where applicable), and luggage handling
- Support smooth guest departures by assisting with check-in procedures, baggage coordination, and timely transfers
- Provide clear and accurate information to guests regarding schedules, transportation, and lounge facilities
- Assist in maintaining airport lounge operations in line with brand service standards
- Adhere to all company policies, airport regulations, health and safety, and food safety standards
- Maintain professional relationships with airport authorities, airline staff, and service providers as required
- Update the arrival/departure of guests from app

### REQUIREMENTS

- GCE A' level "A" or "B" pass in English
- Minimum ONE years' experience in the field
- Excellent English communication and interpersonal skills
- People oriented and results driven
- Previous experience in related field would be an added advantage.

### Application Deadline: 1 November 2026 before 1400hrs

(Only short-listed candidates will be notified)  
[careers@versahospitality.com](mailto:careers@versahospitality.com)

