WE'RE HIRING!

Cristallo

ASSISTANT ACCOUNTANT

Location:

- Head Office, Hulhumale' Phase 2, Male' City, Maldives

Employment Type:

- Full Time

Responsibilities:

- Manage Accounts Receivable and Accounts Payable, including processing invoices and payments.
- Handle tax payments, e-payments, GST calculations, reconciliations, and GST filings.
- Verify, process, and record bills, invoices, and other financial transactions.
- Maintain proper accounting records, documentation, and filing systems.
- Prepare monthly, quarterly, and annual financial statements and closing accounts.
- Maintain accurate journal entries and general ledger records.
- Prepare and review Management Information System (MIS) reports and financial reconciliations.
- Assist in balance sheet preparation and finalization of accounts.
- Handle individual accounting, taxation, and statutory compliance requirements.
- Ensure all accounting transactions comply with established financial policies, procedures, and regulations.
- Coordinate and assist with internal and external audits.
- Perform other accounting, finance, and audit-related duties as assigned.

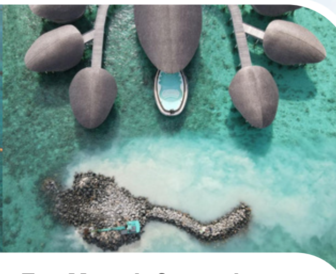
Cristallo Private Limited began its journey in 2009, starting fresh with an amazing, hardworking and dedicated team who believed in what could be built together.
Today, we have grown into a company with an exceptional team and a substantial fleet of equipment and vehicles, working on major projects across the Maldives and building a reputation as a trusted name in the industry.
Over the years, Cristallo has achieved significant milestones and we believe there is still more to achieve. As we continue to expand our business, capabilities and reach as the journey continues.

Requirements:

- Minimum of 2 years of relevant working experience in accounting or finance.
- Previous experience in accounting or finance will be an added advantage.
- Part-qualified in CA, ACCA, CMA, or CIMA is an added advantage.
- Good knowledge of accounting principles, financial reporting, and bookkeeping.
- Proficiency in Microsoft Excel and accounting software.
- Good communication skills and the ability to coordinate effectively with the operations team.

We Offer:

- Salary negotiable based on qualifications and experience
- Performance-based incentives
- Friendly and professional work environment
- Training and professional development opportunities
- Medical Insurance



Interested candidates are invited to email us your résumé before November 10, 2026
The opportunity is yours to be a part of our journey

Send Your CV To:

careers@cristallomaldives.com

For More Information

www.cristallomaldives.com