capricer

**Career Opportunity**

# Accountant (Maldivian Only)

**Employment Type:** Full-time, permanent after a probationary period of 3 months.

## About the Role

Capricer Pvt.Ltd is seeking a detail-oriented and motivated **Accountant** to join our team. The successful candidate will be responsible for maintaining accurate financial records, supporting daily financial operations, and ensuring compliance with company policies and applicable financial regulations.

## What You'll Do

- Maintain accurate financial records and ensure timely data entry in QuickBooks.
- Handle accounts payable and accounts receivable functions.
- Prepare bank reconciliation statements.
- Prepare payment vouchers and initiate payments.
- Follow up with customers and collect outstanding payments.
- Manage petty cash floats and process petty cash payments.
- Prepare overtime sheets and process overtime payments.
- Assist with daily accounting and administrative tasks.
- Support audit processes and liaise with external auditors.
- Ensure compliance with company policies.
- Perform other accounting duties as assigned.

## Requirements

- **Maldivian nationals only**
- Undergraduate or Degree in Finance, Accounting, or Business Management; **OR**
- Part-qualified ACCA or CIMA (UK).
- Completed CAT or AAT (UK); **OR**

## What We Offer

- MVR 12,000 to 15,000 /-

## How to Apply

Please send your CV and relevant certificates, including a brief summary of your accounting/finance experience, to fariz@capricer.com on or before 26th November 2026. Shortlisted candidates will be contacted for an interview.